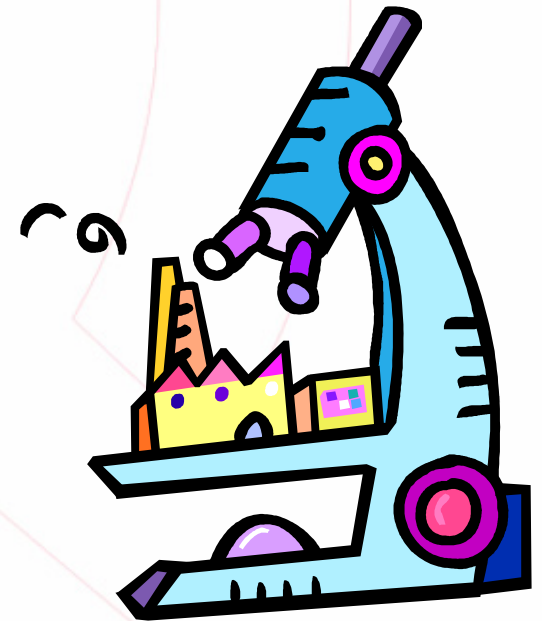




QUALITY SOURCE
by Blood Systems

Auditing Principles



On Q- The Source for Quality Training

Objectives

- Define principles of auditing
- Describe elements of an effective audit program
- Describe the basic steps or phases of an audit
- Develop audit tools
- Review an audit report and follow-up
- Perform an audit



Why audit?

- Continuous improvement
- Preparation for external assessments
- Detect and prevent **errors**
- Verify customer expectations are met

Why audit?

- Assist management
- Verify the quality system
- Confirm corrective actions
- Communicate quality standards and the quality culture



What makes an effective audit program?

- Commitment
- Leadership
- Employee and management buy-in
- **Value added**
- Continuous improvement culture
- Communication
- Design, preparation and planning
- Control